

Date: 20 June 2014  
 ITF File No.: 04-3-1/41-17/13

## Vacancy Announcement for ITF Technical Advisor in Libya

**Project:** "Capacity Support of Libyan Center for Mine Action and Remnants of War in Securing and Eliminating Conventional Weapons in Libya"

**Position title:** ITF Capacity Support Technical Advisor (ITF TA)

**Duty Station:** Janzour Tripoli, Libya

**Duration:** 5 Months (1 August 2014 – 31 December 2014)

**Reporting line:** ITF Project Manager

**Opening date:** 20<sup>th</sup> June 2014

**Closing date:** 18<sup>th</sup> July 2014

### 1. Background

ITF Enhancing Human Security is humanitarian, non-profit organization devoted to elimination of threat from post-conflict and disruptive challenges, including landmines, explosive remnants of war (ERW) and illicit ownership and use of small arms and light weapons (SALW), in South-East Europe and other affected regions in the world.

ITF signed Grant Agreement with US Department of State for implementation of project "Capacity Support of Libyan Center for Mine Action and Remnants of War in Securing and Eliminating Conventional Weapons in Libya". Implementation period of project is from 1 January 2014 to 31 December 2014.

### 2. Technical Advisor in Libya

#### a. Task description:

Under direct supervision of Head of ITF Implementation office in Libya, ITF TA will have the responsibility to assist in Libyan MAC capacity building/development for the effective and efficient implementation of national Mine Action Programme. For this purpose TA will identify specific capacity building requirements and define the skills needed for the different participating stakeholders. This activities will be implemented within ITF Project "Capacity Support of Libyan Center for Mine Action and Remnants of War in Securing and Eliminating Conventional Weapons in Libya". The position's main duties are (but not limited to) the following:

1. Work closely with country partners to establish the needs, determine requirements and existing country capacities for comprehensive project implementation.
2. Actively participate and facilitate all aspects of project implementation.
3. Provide oversight and technical advice to ITF HQ (Head of ITF Implementation office in Libya).
4. Coordinate, manage, monitor and evaluate project activities undertaken in Libya.
5. Actively execute various trainings in the field of MA and ASA Clearance for Libyan MAC Employees.

**b. Working conditions:**

1. ITF TA will be assigned to the position in ITF Implementation office in Libya by the ITF Enhancing Human Security for the period of four (4) months tentatively starting with 15 August 2014.
2. ITF TA will be the representative of the ITF and will represent solely the interests of ITF in Libya.
3. ITF TA obligations as well as remuneration and other benefits will be determined by negotiation process and listed in the contract between the ITF (contracting authority) and ITF TA (contractor). ITF TA will receive payments on monthly basis.
4. ITF TA is expected to undertake assigned tasks within the work plan/terms of reference and under the supervision of the designated ITF Project Manager.

**c. Expected skills:**

1. 3 - 5 years of proven experience in the field of Mine Action, experience from a field of capacity building would be an asset.
2. 3 – 5 years of proven experience in the field of Ammunition Storage Areas clearance.
3. Good team work and interpersonal skills – working with managers, government officials to identify project purpose, adjusting the operational plan of capacity building.
4. Computer skills and proficiency in the use of MS Office.
5. Proven ability to operate in a multi-cultural environment.
6. Proven team-building skills in the post conflict environment.
7. Experience in working with international NGOs and governmental bodies.
8. Able and willing to travel.

**d. Academic Qualifications/Experience/Language**

1. Relevant High School/University Degree in Social/Political/Technical science or its equivalent acquired through experience.
2. At least finished EOD Level 3 Course, experience as instructor on EOD Courses would be an asset.
3. Fluency in English and excellent written communication and report writing skills, knowledge of Arabic language would be an asset.

**Interested candidates who meet the above-mentioned criteria are kindly requested to submit their CVs, proof of education (Academic Qualification as well as adequate Course Diploma) together with Motivation letter (not more than one page) to [info@itf-fund.si](mailto:info@itf-fund.si) prior to the closing date (18 July 2014).**

**Please note that only short listed candidates will be contacted for interview.**

**Female candidates are encouraged to apply.**