



Based on the donations earmarked for the project of Technical Survey (TS) in Bosnia and Herzegovina, donated by the Czech Republic through ITF Enhancing Human Security (ITF), ITF would like to announce the following:

**INVITATION FOR SUBMISSION OF OFFERS  
FOR  
EXECUTION OF TECHNICAL SURVEY (TS) WORKS  
IN  
BOSNIA AND HERZEGOVINA**

**1. Publication reference:**  
**ITF-01/23-TS-BH-CZ**

**2. Procedure:**  
Open Procedure for Commercial Companies and Non-Governmental Organizations

**3. Contracting Authority:**  
ITF Enhancing Human Security (ITF)

**4. Description of the contract:**

Execution of **Technical Survey** works on following contract:

**ITF-01/23-TS-BH-CZ**

CONTRACT	MACROLOCATION	MICROLOCATION	MAC SURVEY NUMBER	ENTITY	SURFACE	OFFER GUARANTEE VALUE (EUR)
ITF-01/23-TS-BH-CZ						
ITF-01/23-TS-BH-CZ	Krupa na Uni	Krupa na Uni 1/1	53794	RS	6.599	150,00 EUR
ITF-01/23-TS-BH-CZ	TOTAL TS	3			6.599	

**5. Eligibility and rules of origin**

Participation is open on equal terms for commercial companies and non-governmental organizations, international and national, which possess the accreditation for humanitarian mine clearance and technical survey in Bosnia and Herzegovina issued by Ministry of Civil Affairs-Demining Commission – and as per Donor specific decision.

The company/organization shall have completed as main contractor or have been involved as a subcontractor on project(s) of at least double the amount/nature/complexity comparable to the works indicated in the table above over the last 3 years. All its key personnel shall have at least 2 years of adequate experience and written proven qualifications relevant to works of a similar nature to the project(s) indicated in the table above.

Donor's specific conditions and requirements shall be taken into consideration at all stages of this procedure.

**6. Number of offers**

For each contract a separate offer shall be submitted. The Offeror may participate with only one offer for the same Contract. Submission or participation by Offeror with more than one offer (either as a prime and a sub-contractor) for a Contract will result in the disqualification of Offeror as a prime contractor for that Contract in which the party is involved.

## **7. Validity and guarantee**

Offers shall be valid for period of minimum 60 (sixty) days after the deadline for submission and must be accompanied by the offer guarantee - values of the offer guarantee are shown in the above table. The offer guarantee for each project shall be valid for a period up to and including minimum 60 (sixty) days after the deadline for submission of Offers. This guarantee will be released to unsuccessful Offeror(s) once the selection procedure has been completed and to the successful Offeror(s) upon signature of the contract by all parties.

## **8. Performance guarantees**

The successful Offeror will be asked to provide a performance guarantee of 10 % of the amount of the contract at the signing of the contract. Performance guarantee shall be valid for a minimum of 180 days after signing of the contract. If the selected Offeror fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the Offeror, which has submitted the second best admissible offer.

## **9. Information meeting and/or site visit**

Visit to location with potential Offerors will be organized, according to schedule/plan of site visit as set within documentation with instructions for offer preparation - dossier, with BHMAC and ITF representatives.

## **10. How to obtain the dossier**

Interested eligible Offeror(s) may purchase the dossier at the ITF Representative Office in Sarajevo, Bosnia and Herzegovina from **Wednesday, 10 January 2024** from 12:00 hours, and in following days. Offers must be submitted using standard offer form included in the dossier, of which format and instructions must be strictly observed.

The cost of the dossier in the amount of 200,00 BAM or 102,26 EUR is to be paid only to the ITF Representative Office in Bosnia and Herzegovina, account No. **161 000 000 000 0011** at Raiffeisen Bank d.d., Sarajevo, Bosnia and Herzegovina - reference number for KM **502021000-030000475-1** and for **EUR IBAN: BA391611000000876647, SWIFT: RZBABA2S**, with indicated name of the Company/Organization and the Invitation number, for which documentation is being purchased.

Upon receipt of evidence on effected payment of the cost for the dossier, the Offeror will be provided with the dossier at the premises of the ITF Representative Office in Bosnia and Herzegovina or ITF Headquarters in Slovenia in person or via email.

## **11. Deadline for submission of offers**

The sealed Offers shall be delivered by registered mail or in person, to **ITF Enhancing Human Security, Trg republike 3, 1000 Ljubljana, Slovenia / EU** by **Wednesday, 24 January 2024** at **12:00 hrs** (local time). **Any offer delivered after this deadline will not be considered nor accepted.**

## **12. Deadline for completion of works**

All works on the projects under this Invitation must be completed at the latest by **15 March 2024**.