



Based on the donation earmarked for the projects of *Conventional Weapons Destruction and Physical Security and Stockpile Management in Montenegro* (MNE), donated by the Government of the United States of America through ITF Enhancing Human Security (ITF), ITF would like to announce the following:

**INVITATION FOR SUBMISSION OF OFFERS
FOR
TECHNICAL ERW RISK ASSESSMENT
OF THE ABANDONED STORAGE (TUNNEL)
IN
HERCEG NOVI / PETROVIĆI – POTKOP, MONTENEGRO (MNE)**

1. Publication reference:

ITF-01/19-CWD-MNE/MOI/PP-USA

2. Procedure:

Open Tender Procedure for Commercial Companies and Non-governmental Organizations

3. Contracting Authority:

ITF Enhancing Human Security (ITF)

4. Description of the contracts:

- 4.1. Preliminary Risk Assessment (historical research)
- 4.2. Battle Area Clearance (BAC) of abandoned storage entrance and surrounding areas
- 4.3. Tunnel Investigation (confirm or refute the presence of the ERW within abandoned storage / tunnel and define its original structure)
- 4.4. Detailed Risk Assessment

5. Eligibility and rules of origin

Participation is open on equal terms as described to commercial companies and non-governmental organizations, international and national, which are registered to perform related activities and possess licence(s) and all other relevant permissions to perform the required activities, issued by the relevant national bodies, and as per Donor's specific decision.

The company or organization shall provide relevant evidence of the past experience (performed projects and contracts) over the past 3 years at minimum - supported by the document(s) / confirmation(s) by relevant institution(s) / organization(s) (reference confirmation(s)) – signed and stamped.

The company/organization is obliged to register and obtain DUNS number at <https://iupdate.dnb.com/iUpdate/mainlaunchpage.htm> before applying for this tender.

The company's principals/officials must not be on the Specially Designated Nationals List (SDN) - <http://www.treasury.gov/ofac/downloads/t11sdn.pdf> - of the U.S. Treasury Office of Foreign Assets Control (OFAC). The tenderer itself is responsible to check the SDN list.

Donor's specific conditions and requirements shall be taken into consideration at all tendering procedures.

6. Validity and guarantee

Offer shall be valid for period of minimum 120 days after the deadline for submission of Offer and must be accompanied by an Offer Guarantee in the amount of 500,00 USD. The guarantee shall be valid for a period up to and including minimum 120 days after the deadline for submission of Offer. This guarantee will be released to unsuccessful Offeror(s) once the procedure has been completed and to the successful Offeror upon signature of the contract by all parties.

7. Performance guarantees

The successful Offeror will be asked to provide a performance guarantee of 10 % of the amount of the contract at the signing of the contract. Performance guarantee shall be valid for a minimum of 180 days after signing of the contract. If the selected Offeror fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the Offeror, which has submitted the second best admissible Offer.

8. Information meeting and/or site visit to inspect the project location

Site visit to inspect the project location with potential Offerors is mandatory and will be organized, according to schedule / plan of inspection as set within *documentation with instructions for offer preparation - dossier*.

9. How to obtain the dossier

Interested eligible Offeror(s) may purchase the dossier for the project at the ITF Headquarters in Slovenia (please contact Urša Marinšek Šrot at email address Ursa.Marinsek-Srot@itf.si), from **Wednesday, 24 July 2019** from 12:00 hours, and in following days. Offers must be submitted using the prescribed forms included in the dossier, of which format and instructions must be strictly observed.

The cost of the dossier in the amount of 100,00 EUR is to be paid to the ITF account No. IBAN: SI56 0292 2025 3197 640, ITF Enhancing Human Security, Trg republike 3, 1000 Ljubljana, Slovenia, European Union, Bank address: NOVA LJUBLJANSKA BANKA d.d., Ljubljana, Trg republike 2, 1520 Ljubljana, Slovenia, European Union, SWIFT: LJBASI2X, with indicated name of the payer and the publication reference for which dossier is being purchased.

Upon receipt of evidence on effected payment of the cost for dossier, the Offeror will be provided with dossier at the premises of the ITF Headquarters, Trg republike 3, 1000 Ljubljana, Slovenia, European Union in person or via email address Ursa.Marinsek-Srot@itf.si.

11. Deadline for submission of offers

The sealed Offers shall be delivered by registered mail or in person, to **ITF Enhancing Human Security, Trg republike 3, 1000 Ljubljana, Slovenia, European Union** by **Wednesday, 28 August 2019 at 12:00 hrs** (local time). Any offer received after this deadline will not be considered.

12. Deadline for completion of detailed technical project documentation/project design

The successful offeror under this Invitation for offers must upon deliver the detailed technical project documentation/project design at the latest by **31 May 2020**.