



Based on the donation earmarked for the projects of Conventional Weapons Destruction and Physical Security and Stockpile Management in Montenegro(MNE), donated by the Government of the United States of America through ITF Enhancing Human Security (ITF), ITF would like to announce the following:

**INVITATION FOR SUBMISSION OF OFFERS
FOR
THE PREPARATION OF DETAILED TECHNICAL PROJECT DOCUMENTATION/PROJECT
DESIGN
FOR
ADAPTATION AND TECHNICAL EQUIPPING OF ERW STORAGE FACILITY IN
ROGAMI/PODGORICA, MONTENEGRO
(UNDER AUTHORITY OF MINISTRY OF INTERIOR - EMERGENCY MANAGEMENT
DIRECTORATE)**

1. Publication reference:

ITF-01/19-CWD-MNE/MOI/RGM-USA

2. Procedure:

Open Invitation Procedure for Commercial Companies and Non-Governmental Organizations

3. Contracting Authority:

ITF Enhancing Human Security (ITF)

4. Description of the contract:

Preparation of detailed technical project documentation/project design for Rogami ERW storage, for the upgrade of pyrotechnical safety, physical security and access control for objects for temporary ERW storage Rogami – according to the instructions of Ministry of Interior - Emergency Management Directorate (included in *documentation with instructions for offer preparation – dossier*).

The proposal should comprise of a short technical description and financial offer.

The selected offeror shall upon contract signing prepare the full detailed technical project documentation/project design.

5. Eligibility and rules of origin

Participation is open on equal terms as described to commercial companies and non-governmental organizations, international and national, which are registered to perform related activities and possess licence(s) and all other relevant permissions to perform the required activities, issued by the relevant national bodies, and as per Donor's specific decision.

The company/organization shall have successfully completed as Prime or Sub-Contractor, at least 1 project of the same nature/amount/complexity comparable to the description in point 4 over the last 3 years, supported by the document(s)/confirmation(s) by relevant institution(s)/organization(s) (reference confirmation(s) – signed and stamped).

The company/organization is obliged to register and obtain DUNS number before the submission of offer.

The company's principals/officials must not be on the Specially Designated Nationals List (SDN) - <http://www.treasury.gov/ofac/downloads/t11sdn.pdf> - of the U.S. Treasury Office of Foreign Assets Control (OFAC). The offeror itself is responsible to check the SDN list.

Donor's specific conditions and requirements must be taken into consideration and fulfilled at all related administrative procedures.

6. Validity and guarantee

Offer shall be valid for period of minimum 90 (ninety) days after the deadline for submission of Offer and must be accompanied by an Offer Guarantee in the amount of 500,00 USD. The guarantee shall be valid for a period up to and including minimum 90 (ninety) days after the deadline for submission of Offer. This guarantee will be released to unsuccessful Offeror(s) once the procedure has been completed and to the successful Offeror upon signature of the contract by all parties.

7. Performance guarantees

The successful Offeror will be asked to provide a performance guarantee of 10 % of the amount of the contract at the signing of the contract. Performance guarantee shall be valid for a minimum of 120 days after signing of the contract. If the selected Offeror fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the Offeror, which has submitted the second best admissible Offer.

8. Information meeting and/or site visit to inspect the project location

Site visit to inspect the project location with potential Offerors is mandatory and will be organized, according to schedule/plan of inspection as set within *documentation with instructions for offer preparation - dossier*.

9. How to obtain the dossier

Interested eligible Offeror(s) may purchase the dossier for the project at the ITF Headquarters in Slovenia (please contact Urša Marinšek Šrot at email address Ursa.Marinsek-Srot@itf.si), from **Wednesday, 17 April 2019** from 12:00 hours, and in following days. Offers must be submitted using the prescribed forms included in the dossier, of which format and instructions must be strictly observed.

The cost of the dossier in the amount of 100,00 EUR is to be paid to the ITF account No. IBAN: SI56 0292 2025 3197 640, ITF Enhancing Human Security, Zabrv 12, 1292 Ig, Slovenia, European Union, Bank address: NOVA LJUBLJANSKA BANKA d.d., Ljubljana, Trg republike 2, 1520 Ljubljana, Slovenia, European Union, SWIFT: LJBASI2X, with indicated name of the payer and the publication reference for which dossier is being purchased.

Upon receipt of evidence on effected payment of the cost for dossier, the Offeror will be provided with dossier at the premises of the ITF Headquarters, Zabrv 12, 1292 Ig, Slovenia, European Union in person or via email address Ursa.Marinsek-Srot@itf.si.

11. Deadline for submission of offers

The sealed Offers shall be delivered by registered mail or in person, to **ITF Enhancing Human Security, Zabrv 12, 1292 Ig, Slovenia, European Union** by **Wednesday, 22 May 2019 at 12:00 hrs** (local time). Any offer received after this deadline will not be considered.

12. Deadline for completion of detailed technical project documentation/project design

The successful offeror under this Invitation for offers must upon deliver the detailed technical project documentation/project design at the latest by **31 August 2019**.