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Vacancy Announcement for ITF OPS Technical Advisor in Libya

Project: “Capacity Support of Libyan Center for Mine Action and Remnants of War in Securing and Eliminating Conventional Weapons in Libya”
Position title: ITF LibMAC Operations Technical Advisor (ITF OPS TA)
Duty Station: Janzour Tripoli, Libya
Duration: 6 Months (1 July 2018 – 31 December 2018) – with potential to extend
Reporting line: ITF Project Manager
Opening date: 8th Jun 2018
Closing date: 26th Jun 2018

1. Background

ITF Enhancing Human Security is a humanitarian, non-profit organization devoted to elimination of threats from post-conflict and disruptive challenges, including landmines, explosive remnants of war (ERW) and illicit ownership and use of small arms and light weapons (SALW), in South-East Europe and other affected regions in the world. ITF signed Grant Agreement with US Department of State for implementation of project “Capacity Support of Libyan Center for Mine Action and Remnants of War in Securing and Eliminating Conventional Weapons in Libya”. Implementation period of project is from 1 January 2017 to 31 December 2018.

2. OPS Technical Advisor in Libya

a. Task description:

Under direct supervision of Head of ITF Implementation office in Libya, ITF OPS TA will have the responsibility to assist in Libyan MAC capacity building for the effective and efficient implementation of national Mine Action Programme. For this purpose OPS TA will cooperate with LibMAC OPS in identifying specific capacity building requirements, defining the skills needed for the different participating stakeholders, implementing capacity-building activities, and ensuring skills retention. This activity will be implemented within ITF Project “Capacity Support of Libyan Center for Mine Action and Remnants of War in Securing and Eliminating Conventional Weapons in Libya”. The position's main duties are (but not limited to) the following:

1. Work closely with LibMAC OPS to establish the needs, determine requirements and existing country capacities for comprehensive project implementation.
2. Actively participate and facilitate all aspects of project implementation such as:
 - a. Providing advice to LibMAC in developing, adjusting and implementing national HMA plan for 2018 and 2019
 - b. Considering existing capacity and current security situation in Libya, providing advice to LibMAC OPS in developing internal capacity to support activities of NGO in Libya (NTS, Task Order, QA and Database)
 - c. Support to LibMAC OPS in field of training of LibMAC personnel as requested by LibMAC OPS (NTS, QA/QC EOD L1&2 etc)

- d. Other support to LibMAC in coordinating and monitoring HMA activities as indicated by LibMAC OPS
- 3. Provide oversight and technical reporting and advice to ITF HQ (Head of ITF Implementation office in Tunis).

b. Working conditions:

- 1. ITF OPS TA will be assigned to the position in ITF Implementation office in Libya by the ITF Enhancing Human Security for the period of six (6) months tentatively starting with 1 July 2018 with the potential to extend for an additional 6-12 months.
- 2. ITF OPS TA will be the representative of the ITF and will represent solely the interests of ITF in Libya.
- 3. ITF OPS TA obligations as well as remuneration and other benefits will be determined by negotiation process and listed in the contract between the ITF (contracting authority) and ITF OPS TA (contractor). ITF OPS TA will receive payments on monthly basis.
- 4. ITF OPS TA is expected to undertake assigned tasks within the work plan/terms of reference and under the supervision of the designated ITF Project Manager/ ITF Deputy Project Manager.

c. Expected skills:

- 1. 3 – 5 years of proven experience with National Mine Action Center or UN Mine Action Centre worldwide
- 2. 3 – 5 years of proven experience in the field of Mine Action, experience from a field of capacity building would be an asset.
- 3. Excellent team work and interpersonal skills – working with managers, government officials to identify project purpose, adjusting the operational plan of capacity building.
- 4. Computer skills and proficiency in the use of MS Office.
- 5. Proven ability to operate in a multi-cultural environment.
- 6. Proven team-building skills in the post conflict environment.
- 7. Experience in working with international NGOs .
- 8. Able and willing to travel.

d. Academic Qualifications/Experience/Language

- 1. Relevant High School/University Degree in Social/Political/Technical science or its equivalent acquired through experience.
- 2. Experience from work in National Mine Action Center or UNMAC worldwide more than 5 years/on different positions would be an asset.
- 3. At least finished EOD Level 3 Course, experience as instructor on EOD Courses would be an asset.
- 4. Fluency in Arabic and English and excellent written and oral communication, and report writing skills.

Interested candidates who meet the above-mentioned criteria are kindly requested to submit their CVs, proof of education (Academic Qualification as well as adequate Course Diploma) together with Motivation letter (not more than one page) to info@itf.si and damir.dakovic@itf.si prior to the closing date (26 June 2018).

Please note that only short listed candidates will be contacted for interview.