



Based on the donation provided by United States of America - Office of Weapons Removal and Abatement in the U. S. Department of State's Bureau of Political-Military Affairs – Grant # 13-GR-1064 through ITF Enhancing Human Security (ITF), ITF would like to announce the following:

INVITATION NOTICE FOR SUBMISSION OF OFFERS FOR PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT – PPE DESIGNATED FOR BHMAC

1. Publication reference:

The Procurement of 50 sets of Personal Protective Equipment – PPE (protective vests and protective visors) Designated for Mine Action Centre of Bosnia and Herzegovina – BHMAC

2. Procedure:

Participation is open on equal terms for private business entities (companies)

3. Contracting Authority:

ITF Enhancing Human Security (ITF)

4. Description of the Procurement of Equipment:

Please find detailed description of PPE equipment in Annex I

5. Eligibility and rules of origin

Participation is open on equal terms for private business entities (companies).

Tenderer shall not be considered eligible if: (Ethics Clauses)

1. Tenderer is bankrupt, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
2. They are the subject of proceedings for a declaration of bankruptcy, for administration by the courts, for an arrangement with creditors or for any similar procedure provided for in national legislation or regulations;
3. They have been convicted of an offence concerning professional conduct by a judgment, which has the force of res judicata;
4. They have been convicted by final judgment of participating in a criminal organization, corruption, fraud or money laundering;
5. They are guilty of professional misconduct proven by any means, which the Contracting Authority can justify;
6. They have not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country where they are established; or have not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country where they are established;
7. They are guilty of serious misrepresentation in the supplying of the information required by the Contracting Authority as a condition of participation in the Invitation notice for submission of offers procedure.
8. They have been declared to be in serious breach of Contract for failure to comply with obligations in connection with another Contract with the same Contracting Authority or another Contract financed by community funds.

6. General terms

- The currency of donation is the United States Dollars (USD), therefore prices of the offers should be expressed in USD and should not include VAT.

- The Mine Action Centre of Bosnia and Herzegovina – BHMAC is acting as the recipient in this Invitation notice for submission of offers, therefore the offer should include delivery/transportation of 50 sets of PPE to the address Ul. Tvornička 3, 71000 Sarajevo”.
- The Contracting Authority reserves the right to do the final selection based on the funds available for the procurement.
- Tenderer in offered technical specification must indicate guaranty deadline.
- The Tender and all correspondence and documents related to the Tender exchanged by the Tenderer and the Contracting Authority shall be written in English, which is the language of procedure for this tender. Also, all correspondence for payments including pro-forma invoice invoices, and final payment certificates shall be sent to the Contracting Authority in English or local language with English translation.
- This Invitation notice for submission of offers is governed by the laws of the Republic of Slovenia.
- Tenderer shall bear all costs associated with the preparation and submission of his Offer. In no case the Contracting Authority will be responsible or liable for such costs, regardless of the process or results of the Invitation notice for submission of offers procedure.
- In case the Tenderer acts as a party in a joint venture or a consortium of tenderers, the contract shall be enclosed (i.e. a Partnership Agreement) stipulating how the public contract awarded within this procurement procedure will be executed, specifying, in particular, the leading partner authorized to assume from the Contracting Authority obligations, instructions, and possibly payments on behalf of and for the account of all the partners, and the share and type of services to be performed by each individual partner. The Agreement shall clearly stipulate that in relation to the Contracting Authority, all the partners are jointly and severally liable for the entire obligation and each part of it.

7. Sealing and marking of Offers

The original of the offer shall be typewritten or written in indelible ink and signed by a person or persons authorized to sign on behalf of the Tenderer using the Form of Tender provided in Annex II.

Tenderer shall seal the offer in an envelope or package. Please, clearly mark the envelope as follows:

“The Procurement of PP Equipment.”

“Not to be opened before the Offers opening session.”

If the outer envelope is not sealed and marked as required, the Contracting Authority will assume no responsibility for the misplacement or premature opening of the Offer.

8. Evaluation of proposals

Acceptable offers will be evaluated by the Contracting Authority applying the criteria off technically the most suitable equipment and the lowest price. Only the Tenderer of the winning offer will be informed in written form. The tenderer will be asked to provide a sample to inspect prior to final decision.

9. Appeal procedure

Un-successful tenderer can complain to the decision of the Evaluation commission in writing in 7 calendar days after receipt of the notification on unsuccessful tender and until the deadline written in the notification. The Appeal has to be addressed to the chairperson of the Evaluation commission and has to be sent with registered mail or be delivered personally. The confirmation of payment in amount of 400 EUR or equivalent in local currency has to be enclosed to the Appeal. The payment has to be made on the ITF account - IBAN: SI56 30000-0006276227, BIC: SABRSI2X, Sberbank Bank d.d., Dunajska cesta 128/A, 1000 Ljubljana, Slovenia. In the case of justified Appeal, the amount will be returned to the tenderer. The chairperson, if the Appeal was sent in the prescribed deadline and if the

confirmation of the payment is enclosed, sends the answer on the Appeal latest in 7 calendar days after the receipt of the Appeal.

10. POC's

Please direct procedural questions regarding this Invitation to:

Ms. Urša Marinšek Šrot

E-mail: Ursa.Marinsek-Srot@itf.si

Phone number.: +38614796597 or +38614796580

11. Tender validity

The Tenders offer prices shall be valid for period of minimum 90 (ninety) days after the deadline for submission of Tender.

12. Contract Agreement

The successful Tenderer will be required to enter into a Contract Agreement in a Form accepted for the Contracting Authority. Prior to Agreement signing selected tenderer will be asked to register and obtain **DUNS number** at <https://iupdate.dnb.com/iUpdate/mainlaunchpage.htm> and **SAM registration** at <https://www.sam.gov/index.html/#1>, if applicable.

13. Deadline for submission of offers

The sealed offers must be received (registered mail or in person) by **ITF Enhancing Human Security, Zabrv 12, 1292 Ig, Slovenia/EU** on **Friday, May 11, 2018**. Any offer received after this deadline will not be considered for further evaluation.

14. Deadline for delivery/transportation

Purchased equipment must be delivered no latest by **June 30, 2018**.

Annex I: List of Equipment

Visors

Description (minimal requirements)	Quantity
<ul style="list-style-type: none"> Level of protection is $V_{50} > 250 \text{ m/s}$ NATO STANAG 2920, tested by fragment 1.102 in compliance with US NIJ 0101.03 principles of testing; Material: Polycarbonate which has minimum thickness of 5mm; Dimensions of developed forms 490x287 mm (width x height); The ends of the visor are rounded to prevent user to hurt himself by its sharp edges, top edge is rounded to R10, bottom edges are rounded to R5, the angle of visors narrowing towards the neck is 19° Certificates and attests necessary for this model are: Ballistic test of producer, Ballistic test of independent laboratory and Producers quality certificate which proofs that visors meet IX Article of Security, Standard for removal of mines and UXO in Bosnia and Herzegovina according to the STANAG 2920 and to have protection against fragment of mass 1, 102 grams $V_{50} > 250 \text{ m/s}$; It is necessary to submit a manufacturer's manual for operators together with freestanding visor in one of the official languages in Bosnia and Herzegovina; Carrier of freestanding visor is used for fixing and adjusting it in all positions; Following data must be engraved on the visor according to the Article IX of Security: Standard for removing mine and NUS in Bosnia and Herzegovina: Name of the producer, Serial number, month and year of production; Freestanding visor must be protected from external influences during transportation and storage; Self-supporting visor must have a holster for carrying and protection; <p>THERE MUST BE AN AUTHORISED SERVICE ON TERRITORY OF BOSNIA AND HERZEGOVINA FOR VISORS, as well as for spare parts with duration of at least 5 years. Bidder in offered technical specification needs to put guaranty deadline for product.</p>	50

Vizir

Opis (minimalni zahtjevi)	Količina
<ul style="list-style-type: none"> Nivo zaštite $V_{50} > 250 \text{ m/s}$ NATO STANAG 2920 testirano s fragmentom 1.102 grama u skladu sa US NIJ 0101.03 principima testiranja Materijal izrade: Polycarbonate minimalne debljine 5mm Dimenzije razvijene forme 490x287 mm (širina x Visina) Krajevi vizira su zaobljeni radi sprečavanja povrede korisnika oštrim ivicama, gornje ivice zaobljene prema R10, donje ivice zaobljenje prema R5, ugao sužavanja vizira prema vratu 19° Certifikati i atesti potrebeni za navedeni model: Balistički test proizvođača, Balistički test nezavisne laboratorije i Potvrda o kvalitetu proizvođača da viziri zadovoljavaju IX Poglavlja Bezbjednosti, Standarda za uklanjanje mina i NUS-a u Bosni i Hercegovini prema važećem standardu STANAG 2920 te da imaju zaštitu od fragmenta mase 1, 102 grama $V_{50} > 250 \text{ m/s}$ Potrebno je dostaviti priručnik za operatere uz samonosivi vizir od proizvođača na jednom od službenih jezika u BiH 	50

<ul style="list-style-type: none"> • Nosač samonosivog vizira služi za fiksiranje i podešavanje samonosivog vizira u svim položajima • Na viziru mora biti ugravirano minimalno slijedeći podatci a prema IX Poglavlja Bezbjednosti, Standarda za uklanjanje mina i NUS-a u Bosni i Hercegovini – Naziv proizvođača, Serijski broj i mjesec i godina proizvodnje • Samonosivi vizir mora biti zaštićen od vanjskih utjecaja tokom transporta i skladištenja • Samonosivi vizir mora imati futrolu za nošenje i zaštitu <p>ZA VIZIR MORA POSTOJATI OVLAŠTENI SERVIS NA TERITORIJI BIH, kao i rezervne dejelove u trajanju od najmanje 5 godina. Ponuđač u ponuđenoj tehničkoj specifikaciji treba navesti garantni rok za proizvod koji nudi.</p>	
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Protective vest

Description (minimal requirements)	Quantity
<ul style="list-style-type: none"> • Jacket should protect the upper body including the sides, neck, shoulders and the upper part of thighs (hips with groin). • Protective vest V50 in dry state must withstand/stop 50% of shrapnel pieces 1,102 in mass and the velocity of 450 m/s (relates to STANAG 2920) tested in accordance with US NIJ 0101.03 Standard. • Shell life must be a minimum of 5 years. After 5 years of use, the protective vest will be retested in order to check for previously given characteristics. Declaration of manufacture, date of manufacture or a retest, and serial number and quality, should be sewn onto the inside of the cover material and onto each individual part of the protective material (Kevlar, Twaron etc). The documentation of purchase and retesting by the equipment's owner should be followed by a written statement of the quality of protective vests, filled in by authorized organizations, and containing results of ballistic tests for the series in which the said vests and visors were manufactured. • The design and the characteristics of the protective equipment should meet the following in terms of safety: <ul style="list-style-type: none"> - Protect the most vital parts of the body from the products of explosion in case of explosive device activation, i.e. remove the possible threat for life. - Equipment should be light so not to wear the person down, making all work impossible for a person of average physical abilities. - It should enable movability necessary for demining activities, depending on the body position and type of working tasks. - It should be pleasant to wear on hot days, and warmer clothes can be worn over the jacket and the visor when the cold sets in. <p>THERE MUST BE AN AUTHORISED SERVICE ON TERRITORY OF BOSNIA AND HERZEGOVINA FOR VEST, as well as for spare parts with duration of at least 5 years. Bidder in offered technical specification needs to put guaranty deadline for product.</p>	50

Pancirni prsluk

Opis (minimalni zahtjevi)	Količina
<ul style="list-style-type: none"> • Jakna treba štititi prednji gornji dio tijela uključujući i bočne strane, vrat, ramena i gornji dio butina (kukove) sa preponama. • Zaštitna jakna oznake V50 mora u suhom stanju zaustaviti 50% gelera mase 1,102 grama i brzine 450 m/s (odnosi se na STANAG 2920) testiran u skladu sa US NIJ 0101.03 standardom. • Rok upotrebe mora biti minimalno 5 godina. Zaštitna jakna će se nakon 5 godina korištenja reatestirati kako bi se provjerile prethodno date karakteristike. Deklaracija o proizvođaču, datumu proizvodnje ili reatestiranju, serijskom broju i kvaliteti, treba biti ušivena na vanjski plašt sa unutrašnje strane i na svaki pojedinačni dio zaštitnog plašta pakovanja zaštitnog materijala (kevlar ili twaron ili...). Dokumentaciju o nabavci i reatestiranju na vlasnika opreme mora pratiti i pismena potvrda kvaliteta zaštitnih jakni od ovlaštenih organizacija i rezultati balističkog ispitivanja za seriju u kojoj su proizvedeni prsluci i viziri. • Dizajn i karakteristike zaštitne opreme trebale bi u pogledu sigurnosti zadovoljiti sljedeće: <ul style="list-style-type: none"> - Zaštiti najvitalnije dijelove tijela od produkata eksplozije u slučaju aktiviranja ES, odnosno otkloniti moguće opasnosti za život. - Da je lagana, odnosno da ne umara toliko da je svaki drugi rad sa njom nemoguć za čovjeka sa prosječnim fizičkim sposobnostima. - Da omogući pokretljivost za aktivnosti deminiranja u zavisnosti od položaja tijela i radnih zadataka. - Da se osoba u njoj prijatno osjeća u vrućim ljetnim danima, a da se u toku hladnijih dana pod ili na istu može obući toplija odjeća. <p>ZA PANCIRNI PRSLUK MORA POSTOJATI OVLAŠTENI SERVIS NA TERITORIJI BIH, kao i rezervne dejelove u trajanju od najmanje 5 godina. Ponuđač u ponuđenoj tehničkoj specifikaciji treba navesti garantni rok za proizvod koji nudi.</p>	<p>50</p>

Annex II: FORM OF PROPOSAL

PROPOSAL FOR PARTICIPATION IN THE PROCUREMENT OF PERSONAL PROTECTIVE EQUIPMENT – PPE DESIGNATED FOR MINE ACTION CENTER OF BOSNIA AND HERZEGOVINA – BHMAC

Date and Place: _____

1 SUBMITTED by

Name of Tenderer	Nationality

2 CONTACT PERSON (for this proposal)

Name	
Organization	
Address	
Telephone	
Fax	
e-mail	

We, the undersigned, hereby declare that:

1. This Proposal is valid for a period of **90 days** from the proposal submission deadline;
2. We agree to abide by the ethics Clauses in the Invitation notice for submission of offers and, in particular, have no potential conflict of interests or any relation with other candidates or other parties in this procedure at the time of the submission of this application;
3. We will inform the Contracting Authority immediately if there is any change in the above circumstances at any stage during the implementation of the contract. We also fully recognize and accept that any inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this and other contracts funded by the Contracting Authority.

Name and first name: [.....]

Duly authorized to sign this Offer on behalf of:

[.....]

Place and date: [.....]

Stamp of the Organization/Legal entity:

This Invitation for submission of offers includes the following annexes:

[Numbered list of annexes with titles]